

Junior Sponsorship and Funding Sub-Committee - Terms of Reference

Purpose and Objectives

The purpose of the Junior Sponsorship and Funding Sub-Committee is to source and obtain Sponsorships and Funding to promote the QBSA's vision and the direction of the QBSA's Junior Development Program.

The Sub-Committee is an advisory body, not a decision making body.

The QBSA Board will work with the Sub Committee Chairperson to ensure clarity of the Sub Committee's on-going objectives, and to outline any specific issues on which the Board would like to receive advice or recommendations from the Sub Committee.

Examples of issues/activities that the Junior Sponsorship and Funding Sub-Committee is likely to be involved with, include:

- Researching and pursuing potential sponsors and sponsorships
- Arranging and participating in meetings with potential and existing sponsors
- Providing regular feedback to the QBSA Board on the Sub Committee's plans and activities

Board Contact Person

The Board will assign a board member as the main interface between the Board and the Junior Sponsorship and Funding Sub-Committee. The Board contact person will be available to attend Sub Committee meetings if requested by the Sub Committee.

Sub -Committee Membership

The Junior Sponsorship and Funding Sub-Committee shall consist of up to 4 committee members, one of which will perform the role of Sub Committee Chairperson. The Sub Committee Members will be chosen to ensure that the Committee has a sound understanding of the QBSA's Junior Development Program, together with experience in pursuing and securing sponsorship and funding.

Appointment of Sub-Committee Members

The QBSA Board is responsible for approving all appointments to the Junior Sponsorship and Funding Sub Committee.

The QBSA Board will invite expressions of interest to establish the initial Sub Committee membership.

The QBSA Board will appoint/re-appoint Junior Sponsorship and Funding Sub Committee Members on an annual basis at each Annual General Meeting (AGM).

Casual Vacancies of Sub-Committee Members

The Sub Committee members have the authority to fill any casual vacancies that may occur during the year.

Sub Committee Meetings

The Sub Committee will meet as often as they considers appropriate to meet their objectives.

Question arising and proposals put to a vote at Sub Committee meetings are to be decided by a majority vote of the members present at the meeting and, if the votes are equal, the questions or proposals are decided in the negative.

Record of Meetings

The Sub-Committee shall ensure that an agreed written record of each of their meetings is provided to the QBSA Board.