

QBSA Club Leagues Sub-Committee - Terms of Reference

Purpose and Objectives

The purpose of the QBSA Club Leagues Sub-Committee is to provide guidance and recommendations to the QBSA Board to enable the efficient and effective running of the QBSA Club Leagues competitions.

The QBSA Club Leagues Sub-Committee is an advisory body, not a decision making body.

The QBSA Board will work with the Sub Committee Chairperson to ensure clarity of the Sub Committee's on-going objectives, and to outline any specific issues on which the Board would like to receive advice or recommendations from the Sub Committee.

Examples of issues/activities that QBSA Club Leagues Sub-Committee is likely to be involved with, include:

- Pre-season competition planning
- Advice/recommendations on player gradings
- Mid-season progress reports
- Recommendations regarding competition rules

Board Contact Person

The Board will assign a board member as the main interface between the Board and the QBSA Club Leagues Sub-Committee. The board contact person will be available to attend Sub Committee meetings if requested by the Sub Committee.

Sub -Committee Membership

The QBSA Club Leagues Sub-Committee shall consist of up to 5 committee members, one of which will perform the role of Sub Committee Chairperson. The Sub Committee Members will be chosen to ensure that the Committee has a wide range of knowledge across all player grades in snooker and billiards.

Appointment of Sub-Committee Members

The QBSA Board is responsible for approving all appointments to the QBSA Club League Sub Committee.

The QBSA Board will invite expressions of interest to establish the initial Sub Committee membership.

The QBSA Board will appoint/re-appoint QBSA Club League Sub Committee Members on an annual basis at each Annual General Meeting (AGM).

Casual Vacancies of Sub-Committee Members

The Sub Committee members have the authority to fill any casual vacancies that may occur during the year.

Sub Committee Meetings

The Sub Committee will meet as often as they considers appropriate to meet their objectives.

Question arising and proposals put to a vote at Sub Committee meetings are to be decided by a majority vote of the members present at the meeting and, if the votes are equal, the questions or proposals are decided in the negative.

Record of Meetings

The Sub-Committee shall ensure that an agreed written record of each of their meetings is provided to the QBSA Board.